

### **The Opportunity**

#### **Our Mission**

At the Saint Malo Catholic Camps and as part of the Catholic School of Evangelization, our mission is to provide impactful formation and creative opportunities to encounter the living Christ, the richness of the Catholic Church, and to live a life of vibrant faith proclaiming the Good News by word and witness. Over the last 30 years our camp ministry has served thousands of young people and helped lay a strong foundation of faith in their lives.

#### **Our Team**

Our team recognises the great responsibility we carry in seeking to fulfil God's vision for our camp ministry, and we step forward to answer the call with a firm commitment to personal excellence and accountability to ourselves, each other, and to God. We recognize that working at camps is more than a job, but a calling to serve and to make an impact that will make a difference for generations to come.

#### **About The Role**

In a spirit of prayer and service, working with the Head Cook, the Assistant Cook will ensure that the everyday duties of working within the kitchen are fulfilled, from meal prep, to serving food, as well as supporting and assisting the Head Cook as they lead the Kitchen. The Assistant Cook is also called to foster community, affirmation, and joy within the Kitchen environment.

#### **Job Description**

- Assist the Head Cook with menu planning, meal prep, food ordering, and storage
- Assist with maintaining safe food handling and cleanliness guidelines
- Serve meals to campers and counselors through the summer
- Encourage a spirit of prayer and service in the Kitchen
- Work and help lead kitchen volunteers
- Check-in regularly with the Head Cook and Camp Coordinator

#### **Requirements**

- Bilingual an asset (French and English, written and oral)
- Adult over 18 finished high school
- Safe food handling certification
- Experience working in a kitchen environment an asset
- Experience with meal planning and food purchasing an asset
- Post-secondary training in theology, youth ministry, or related field an asset
- Experience in Catholic youth ministry an asset
- Experience in administrative work an asset
- Proficient with basic computer skills (Excel, Word, Outlook) an asset

- Ability to work full time June 21st, 2026 through August 21st, 2026 required
- Class 5 driver's license an asset
- Clean criminal record check and not on the child abuse registry

### **Position Details**

- Position starts June 21st, 2026 and ends August 21st, 2026
- \$16/hr. with a maximum of 40 hrs per week
- Free room and board when staying on site
- Full reimbursement for all approved work-related expenses
- Reimbursement for all mileage accrued for work-related travel

### **How to Apply**

All interested applicants are encouraged to apply as soon as possible. We will conduct interviews from now till early April, with the hopes of filling the position by April 30th. Please send your resume and cover letter to [director@catholicway.net](mailto:director@catholicway.net). Feel free to call us at 204-347-5396 if you have any questions about this role.